

**TOWN OF CASHION**  
**BOARD OF TRUSTEES MEETING**  
January 6, 2025

The Town of Cashion Board of Trustees will meet in regular session at 6:30 p.m., Monday, January 6, 2025 in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

**AGENDA**

1. **Call to order.**
2. **Flag Salute.**
3. **Roll call.**
4. **Information Item:**
  - a. Representative from RSMeacham CPAs to present financial reports.
5. **Consent agenda:**
  - a. Approve minutes of the December 2, 2024, regular meeting.
  - b. Accept monthly reports from Police, Fire Service Streets, Police Emergency Management, Building Inspector, Town Consultant and Town Clerk/Treasurer.
6. **Discussion Items: (*Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary*)**
  - a.
7. **Potential Voting Business:**
  - a. Consider, discuss, and/or take action on transitioning the Fire Department from a Title 11 municipal department to a Title 19 fire protection district.
  - b. Consider, discuss, and/or take action on implementing and approving the updated purchase order process for the Town of Cashion.
  - c. Consider, discuss, and/or take action on approving the franchise agreement with CoxCom, LLC for a non-exclusive cable service permit within the Town of Cashion.
  - d. Consider, discuss and/or possible take action to Accept the Resignation of Brad Stone and Declare seat Vacant.
  - e. Consider, discuss, and/or take action on a request from Jim Waswo of Waswo Farms regarding sewer and water access for the property located on Olive Street (south side).
  - f. Consider, discuss and/or possible take action on approving quote on painting parking spaces for downtown.
  - g. Consider, discuss, and/or take action on Resolution No. 2025-01, a resolution fixing the date of the election in the Town of Cashion, Oklahoma; further designating the offices to be filled at said election, including the qualifications and voting information necessary for conducting said elections; directing submission of same to the Secretary of the Kingfisher County Election Board; and issuing a notice of election.
  - h. Consider, discuss, and/or possible action to approve the submission of the FFY 2026 Highway Safety Grant application to the Oklahoma Highway Safety Office (OHSO).
  - i. Consider, discuss, and/or possible action on appointing and approving Prosecutor for the Town of Cashion.

a. **Vote to enter executive session.**

- a. Consider, discuss and/or possibly take action regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Holly Summers, an employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).

b. **Vote to come out of executive session.**

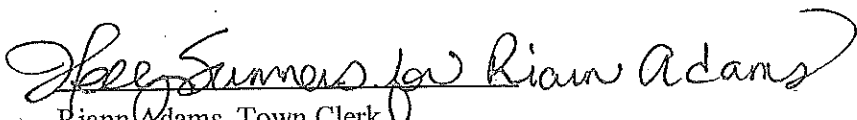
1. Consider and/or possibly take action on items discussed in Executive Session.

8. **New business.** *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

9. **Adjourn.**

THIS AGENDA WAS POSTED ON THE FRONT DOORS OF TOWN HALL AND COMMUNITY CENTER BY 5:00 PM, JANUARY 3, 2025.

(ATTEST)

  
Riann Adams, Town Clerk

**CASHION PUBLIC WORKS AUTHORITY (PWA)**  
**BOARD OF TRUSTEES MEETING**  
January 6, 2025

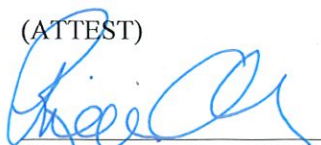
The Cashion Public Works Authority Board of Trustees will meet in regular session following adjournment of the Town Board of Trustees meeting on Monday, January 6, 2025 in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

**AGENDA**

1. Call to order.
2. Roll call.
3. Consent agenda:
  - a. Approve minutes of the December 2, 2024, regular meeting.
  - b. Accept monthly reports from Utilities, Sanitation and Clerk/Treasurer.
4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*
5. Potential Voting Business:
  - a. Consider, discuss, and/or take action on cancelling the Gas Sales Agreement with Clearwater Enterprises.
  - b. Consider, discuss, and/or possible take action on approving the Gas Acquisition Management Project Participation Agreement with the Oklahoma Municipal Natural Gas Coalition (OMNGC).
  - c. Consider, discuss, and/or take action on payment of Invoice S24-23-01 to MacArthur Associated Consultants for Survey and Staking for Cashion Lakes Gas Main Staking (Phase 1 & Phase 2).
  - d. Consider, discuss, and/or take action on approving the lease agreement with Pitney Bowes for the Relay 2500 Folder Inserter to streamline mail processing for the Town of Cashion, lease term, 60-month lease at \$255.79 per month, billed quarterly at \$767.37.
  - e. Consider, discuss, and/or take action on options for the PWA fax line provided by Lingo, including possible transitioning to an email-based fax plan.
  - f. Consider, discuss, and/or take action on approving payment of Invoice No. 92410135 from NPL Construction Co. for the construction of the natural gas line extension to Cashion Lakes in the amount of \$181,962.40.
  - g. Consider, discuss and/or take action on approving payment of Invoice from Pipeline Regulatory Consultants for 2025 Public Awareness Mail Out Program in the amount of \$3,000.00
6. New business. *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*
7. Adjourn.

THIS AGENDA WAS POSTED ON THE FRONT DOORS OF TOWN HALL AND COMMUNITY CENTER BY 5:00 PM, January 3, 2025.

(ATTEST)

  
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Riann Adams, Town Clerk

**CASHION ECONOMIC DEVELOPMENT AUTHORITY  
BOARD OF TRUSTEES MEETING  
January 6, 2025**

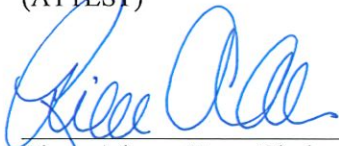
**The Cashion Public Works Authority Board of Trustees will meet in regular session following adjournment of the Cashion PWA Board of Trustees meeting on Monday January 6, 2025, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.**

**AGENDA**

1. Call to order.
2. Roll call.
3. Consent agenda:
  - a. Approve minutes of the December 2, 2024, regular meeting.
4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*
5. Potential Voting Business:
6. New business. *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*
7. Adjourn.

THIS AGENDA WAS POSTED ON THE FRONT DOORS OF TOWN HALL AND COMMUNITY CENTER BY 5:00 PM, JANUARY 3, 2025.

(ATTEST)

  
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Riann Adams, Town Clerk